



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 1, 2004 - 7:00 p.m.  
CHICO CITY COUNCIL CHAMBERS

## A G E N D A

1. CALL TO ORDER
  - 1.1 Welcome to Visitors
  - 1.2 Flag Salute
2. SUPERINTENDENT'S REPORT
3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 4.1 [Minutes of Special Meeting - 08/18/04](#)  
Consider approval.

Exhibit

- 4.2 [Certificated Human Resources Actions](#) Exhibit  
Consideration of Certificated HR changes.
- 4.3 [Classified Human Resources Actions](#) Exhibit  
Consideration of Classified HR changes.
- 4.4 [Payment of Warrants](#)  
Consider payment of warrants drawn for billings received August 12 - August 26, 2004.
- 4.5 [Major Fund Raising Request – Jay Partridge](#) Exhibit  
Consider approval of the major fund raising request by Jay Partridge to hold Red Apple Cookie Dough sales September 15 – November 25, 2004 to raise funds for field trips.
- 4.6 [Major Fund Raising Request – Sierra View](#) Exhibit  
Consider approval of the major fund raising request by Sierra View to hold a book fair March 8 – 13, 2005 to raise funds for books and supplies for classrooms and library.
- 4.7 [Major Fund Raising Request – Sierra View](#) Exhibit  
Consider approval of the major fund raising request by Sierra View to hold catalog sales September 14 – 28, 2004 to raise funds for track maintenance and campus beautification.
- 4.8 [Major Fund Raising Request – Sierra View](#) Exhibit  
Consider approval of the major fund raising request by Sierra View to hold a carnival May 13, 2005 to raise funds for PTA projects and activities i.e. book buddies, popsicles, library maintenance.
- 4.9 [Major Field Trip Request – Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS Ag. Department to attend the National FFA Convention in Louisville, KY and Washington, D.C., October 27 – November 3, 2004.
- 4.10 [Major Field Trip Request – Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS Ag. Department to attend the State FFA Convention in Fresno, CA April 14 – 19, 2005.
- 4.11 [Major Field Trip Request – Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS ACT to attend the National Service-Learning Conference in Long Beach, CA March 16 – 19, 2005.
- 4.12 [Major Field Trip Request – Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS ACT to attend the California School Boards Annual Conference in San Francisco, CA December 1 – 2, 2004.
- 4.13 [Major Field Trip Request – Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS ACT to attend the Partnership Academies and Educating for Careers Conference in Anaheim, CA February 12 – 15, 2005.

- 4.14 [Application for Funding – English Language Acquisition Program, FY 2004-05](#) Exhibit  
Consider approval of the application for Funding for the English Language Acquisition Program, Fiscal Year 2004-05.
- 4.15 [Consultant Agreement – Butte County Department of Behavioral Health](#) Exhibit  
Consider approval of the consultant agreement between CUSD and Butte County Department of Behavioral Health to provide Friday Night Live at FVHS and Club Live at MJHS as on-going prevention programs. Funding Source: TUPE Grant funds. There is no impact to the general fund.
- 4.16 [Consultant Agreement – Love and Logic Institute](#) Exhibit  
Consider approval of the consultant agreement between CUSD The Love and Logic Institute to provide completion of the “In-service on the Essential Skills for a Love & Logic Classroom” started last year. Love & Logic is a discipline management presented by a trained facilitator. Funding Source: SBCP Funds. There is no impact to the general fund.

5. DISCUSSION CALENDAR

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- 5.1 PUBLIC HEARING – Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2004-05  
Education Code §60119 requires that, in order to receive instructional materials from any state source, in each fiscal year from 1994/95 onward, the Governing Board shall hold a public hearing regarding the sufficiency of instructional materials in the district.
- 5.2 [New Textbook Proposal – Chico High School](#) Exhibit  
Zack Kincheloe, teacher at CHS will review the following new textbook proposal which is in alignment with state standards:
  - > *Measuring Up*
- 5.3 [New Instructional Materials Proposal – Chico High School](#) Exhibit  
Zack Kincheloe, teacher at CHS will review the following new instructional materials proposal which are in alignment with state standards:
  - > *Invisible Man*
  - > *Miser*
  - > *East of Eden*
  - > *1984*
  - > *Lupita Manana*
  - > *Heart of Darkness*
  - > *Les Miserables*
  - > *A Summer Life*

6. ACTION CALENDAR

- 6.1 [Resolution No. 916-04 – Sufficiency of Instructional Materials 2004-05](#) Exhibit  
Action: Consider adoption of Resolution No. 916-04 as required by Education Code §60119.
- 6.2 [Resolution No. 917-04](#) Exhibit  
Action: Consider adoption of Resolution No. 917-04 of the Chico Unified School District approving the form of and authorizing the execution and delivery of the ground lease, the facilities lease, the trust agreement, and the certificate purchase agreement; approving and authorizing the distribution of the official statement; authorizing the sale of certificates of participation; and authorizing certain additional actions.
- 6.3 [Resolution No. 918-04](#) Exhibit  
Action: Consider adoption of Resolution No. 918-04 of the Board of Directors of the Chico Unified Schools Financing Corporation approving the form of and authorizing the execution and delivery of the ground lease, the facilities lease, the trust agreement, the certificate purchase agreement, the official statement, and authorizing additional actions relating to certificates of participation.
- 6.4 [Chico Unified Teachers Association – Tentative Agreement](#)  
Action: Consider ratification of the tentative agreement between CUTA and CUSD.

7. ANNOUNCEMENTS

8. BOARD ITEMS FOR NEXT AGENDA

9. CLOSED SESSION

- 9.1 [Conference with Labor Negotiator](#)  
Agency Negotiator: Bob Latchaw, Executive Director - Human Resources  
Employee Organizations: CUTA  
CSEA, Chapter #110  
Other Representatives: Kelly Staley, Assistant Superintendent  
Randy Meeker, Assistant Superintendent
- 9.2 [Public Employee Performance Evaluation](#)  
Title: Superintendent

10. ADJOURNMENT

*Board agendas, exhibits, and highlights are available on-line at: [www.ChicoUSD.org](http://www.ChicoUSD.org)*

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

**BOARD MEMBERS:**

Steve O'Bryan, President  
Scott Huber, Vice President  
Anthony Watts, Clerk  
Rick Anderson, Member  
Rick Rees, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Bob Latchaw, Executive Director - Human Resources  
Kelly Staley, Assistant Superintendent - Educational Services  
Randy Meeker, Assistant Superintendent - Business Services  
Janet Brinson, Director - Educational Services  
Bob Feaster, Director - Educational Services  
Dr. Cynthia Kampf, Director - Educational Services  
Alan Stephenson, Director - Educational Services  
Bernard Vigallon, Director - Educational Services  
Mike Weissenborn, Manager - Facilities/Construction  
Greg Einhorn, Attorney at Law  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

1.1 At 7:00 p.m., Mr. O'Bryan called the meeting to order and welcomed visitors.

1.2 Mr. O'Bryan led the Pledge of Allegiance.

**2. SUPERINTENDENT'S REPORT**

Dr. Brown commented on the successful opening of traditional school yesterday. The Board will meet in a special Board workshop on Monday, August 23, 2004 at 7:00 p.m. in the multipurpose room at Little Chico Creek to discuss middle school concepts. The Campus Consolidation Committee will hold its first meeting on Wednesday, August 25 at 7:00 p.m. in the Library at Pleasant Valley High School.

**3. HEARING SESSION/PUBLIC FORUM**

At 7:07 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. Members of the audience addressed concerns regarding middle schools and test scores. At 7:23 p.m. there were no further comments and the Hearing Session/Public Forum was closed.

**4. CONSENT CALENDAR**

4.1 The Board approved the minutes of the 07/21/04 Regular Meeting. *MSC Huber/Anderson*

4.2 The Board approved the minutes of the 08/04/04 Regular Meeting. *MSC Huber/Anderson*

4.3 The Board approved the following Certificated Human Resources Actions: *MSC Huber/Anderson*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Full-Time Leave Requests for 2004/05</u></b>			
Vercruse, Karen		2004/05	1.0 FTE Leave
<b><u>Part-Time Leave Requests for 2004/05</u></b>			
Parkin, Bonnie		2004/05	0.35 FTE Leave
Pronsolino, Cynthia		2004/05	0.2 FTE Leave
<b><u>Probationary Appointment(s) 2004/05</u></b>			
Blickenstaff, James	1.0 FTE Secondary	2004/05	Probationary Appointment
Childs, Jennifer	1.0 FTE Special Education	2004/05	Probationary Appointment
Hamm, Kathleen	1.0 FTE Special Education	2004/05	Probationary Appointment
Palmer, Lisa	1.0 FTE Elementary	2004/05	Probationary Appointment
Phillips, Katherine M.	1.0 FTE Elementary	2004/05	Probationary Appointment
Williams, Maggie	1.0 FTE Special Education	2004/05	Probationary Appointment
<b><u>Temporary Appointment(s) 2004/05</u></b>			
Cawthon, Brandi	1.0 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Coons, Emily	0.3 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Craig, Jessica	0.3 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Early, Gerald	up to 0.35 FTE Special Education	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
McLearn, Janelle	1.0 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Rountree, Carol	1.0 FTE Special Education	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Wilson, Melissa	0.5 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
<b><u>Retirements/Resignations</u></b>			
Boyd, Timothy		August 6, 2004	Resignation
Garrett, Sara		August 2, 2004	Resignation
Gibson, Lois		August 27, 2004	Retirement
Henley, Christina Hope		August 2, 2004	Resignation

4.4 The Board approved the following Classified Human Resources Actions: *MSC Huber/Anderson*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<b><u>Appointments</u></b>			
Beas, Maria	Bicultural Liaison/Rosedale/3.0	08/03/04	New Position/Categorical Fund
Knight, Kristan	IPS-Classroom/Neal Dow/3.5	08/03/04	New Position/Special Education
Seig, April	IPS-Healthcare/Chapman/3.5 & 3.0	08/03/04	New Positions/Special Education
Triplett, Vicki	IA-Sr Elementary Guidance/Chapman/8	08/30/04	Vacated Position/Categorical Funds

Re-employ from Layoff

Sours, Mary	L-T Office Assistant/District/2.4	08/17/04 - 02/17/05	New Limited Term Position/Strategic Planning
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Increase in Workyear

Nash, Robyn	Sr Office Assistant/Ed Svcs/from 11 to 12 mos	07/01/04	Existing Position
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Transfer w/Increased Hours

Korn, Sasha	IPS-Classroom/Rosedale/6.0	08/03/04	Vacated Position/Special Education
Morrison, Jeana	IPS-Classroom/LCC/4.0	08/03/04	New Position/Special Education
Zaugg, Cathleen	Office Asst-Elementary Attendance/ Chapman/6.0	08/30/04	Vacated Position

Voluntary Reduction in Hours

Dean, Geri	IA-Sr Elementary Guidance/Emma Wilson/ 1.5	08/09/04	New Position/ Categorical Fund
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Resigned Only Position Listed

Dean, Geri	IA-Sr Elementary Guidance/Chapman/3.6	08/08/04	Voluntary Resignation
Korn, Sasha	IPS-Classroom/BJHS/4.0	08/02/04	Voluntary Resignation
Morrison, Jeana	IPS-Classroom/Loma Vista/3.0	08/02/04	Voluntary Resignation
Musso, Melissa	IPS-Classroom/Loma Vista/2.0	08/16/04	Voluntary Resignation
Seig, April	IPS-Classroom/Chapman/3.5 & 3.0	08/02/04	Voluntary Resignation
Triplet, Vicki	LT IA-Sr Elementary Guidance/McManus/.8	08/30/04	Voluntary Resignation
Zaugg, Cathleen	Office Asst-Elementary Attendance/ Partridge/4.0	08/27/04	Voluntary Resignation

Resignation/Termination

Adams, Molly	IA-Special Education/Hooker Oak/3.0	08/16/04	Voluntary Resignation
Adams, Molly	IPS-Classroom/Hooker Oak/2.3	08/16/04	Voluntary Resignation
Barker, Roma	IA-Elementary & Library Media Asst/Hooker Oak/3.0 & 2.5	06/30/04	GH Retirement
Chadwick, Kimberly	IPS-Classroom/Loma Vista/3.6	08/17/04	Voluntary Resignation
Jones, Jeff	Sr Custodian/CJHS/8.0	08/29/04	GH Retirement
Oleksiewicz, Chalice	IA-Special Education/FVHS/5.9	08/30/04	GH Retirement
Robles, Martha	Targeted Case Manager/Chapman/4.0	08/10/04	Voluntary Resignation
Rollins, Keith	IA-Alternative Education/CAL/4.0	08/02/04	Voluntary Resignation

4.5 The Board approved payment of the following warrants: *MSC Huber/Anderson*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	319922 - 320136	\$417,150.06
13	Nutrition Services	320137 - 320139	\$19,766.24
14	Deferred Maintenance	320140 - 320142	\$1,736.32
24	BLDG FD - Measure A (P & I)	320143 - 320144	\$9,249.00
25	Capital Facilities FD - State CAP	320145 - 320147	\$7,127.37
29	BLDG FD - 1988 Ser. C - INT	320148	\$1,476.08
35	County School Facilities Fund	320149 - 320151	\$56,840.63
		CURRENT WARRANT TOTAL:	\$513,345.70
		PREVIOUS WARRANT TOTAL:	\$0.00
		TOTAL WARRANTS TO BE APPROVED:	\$513,345.70

- 4.6 The Board approved the notice of completion for reroofing project for the following site: *MSC Huber/Anderson*  
> Chico Junior High School
- 4.7 The Board approved the consultant agreement between CUSD and Kelly Graves to provide a customized staff development project to improve teamwork, communications strategies, professionalism and customer satisfaction strategies for the Information Services Department. Individual & group sessions w/emphasis on leadership, conflict resolution and analysis of work flow, based on personality type and learning preference. Funding Source: Enhancing Education Through Technology Grant (EETT). There is no impact to the general fund. *MSC Huber/Anderson*
- 4.8 The Board approved the consultant agreement between CUSD and BCOE to provide program monitoring and evaluation of middle school and high school TUPE programs. Services to be provided by BCOE Evaluation team. Funding Source: TUPE Grant. There is no impact to the general fund. *MSC Huber/Anderson*
- 4.9 The Board approved the consultant agreement between CUSD and BCOE to provide a Tobacco Education Specialist who will deliver tobacco education and curriculum/programs to students in grades 4-8. Curriculum will be consistent with state and federal mandates in the areas of tobacco use, prevention and intervention. Funding Source: Elementary TUPE and Title IV. There is no impact to the general fund. *MSC Huber/Anderson*
- 4.1 The Board approved the consultant agreement between CUSD and Marriam Abou-El-Haj to serve as a  
0 Prevention/Intervention Specialist to provide individual/group prevention/intervention services related to mandates under Safe & Drug-Free Schools and TUPE programs. Services to be provided 7 hours per week at PVHS. Funding Source: HS TUPE and Title IV. There is no impact to the general fund. *MSC Huber/Anderson*
5. **DISCUSSION CALENDAR**
- 5.1 Jonathon Edwards and Jeff Small of Government Financial Strategies presented information on refinancing the 1996 Certificates of Participation.
- 5.2 Randy Meeker, Assistant Superintendent - Business Services presented information regarding Resolution No. 915-04 - Authorizing Borrowing of Funds through use of a Tax Revenue Anticipation Note (TRANS).
- 5.3 Mike Weissenborn, Manager - Facilities/Construction provided an update on the status of summer projects.
6. **ACTION CALENDAR**
- 6.1 The Board approved the consultant agreement between CUSD and Interquest Detection Canines to provide contraband inspection services utilizing non-aggressive contraband detection canines. The sixty (60) visits will be provided to the following schools: 20 visits to PVHS, 20 visits to CHS and 20 visits to FVHS. Funding Source: Site Safe Schools funding. There is no impact to the general fund. *MSC Watts/Huber*
- 6.2 The Board adopted Resolution No. 915-04 authorizing borrowing of funds through use of a TRANS. *MSC Anderson/Rees*
- 6.3 The Board approved the consultant agreement between CUSD and Boys and Girls Clubs of the North Valley to provide, subject to the availability of resources, an after school program consisting of educational, enrichment, and recreational activities for 180 CUSD students from 21<sup>st</sup> Century Program Schools. All expenses incurred by mutual agreement will be paid after receipt of itemized bills. This is a federally funded program with no direct costs to the general fund. Students may attend up to 210 days per school year. *MSC Huber/Rees*



6.4 The Board approved the consultant agreement between CUSD and CARD to provide trained and supervised recreations leaders, supplies, equipment, snack and field trip expenses for the 21<sup>st</sup> Century After School Program at Chapman, Citrus, J. Partridge, McManus, Parkview and Rosedale schools for 210 days per school year. Administrative costs will not exceed 10%. This is a federally funded program with no direct costs to the general fund. *MSC Rees/Anderson*

7. ANNOUNCEMENTS

Mr. Watts reminded everyone that the website [www.chicoschools.com](http://www.chicoschools.com) was still active and to continue to visit the site with wants and needs.

8. ITEMS FOR THE NEXT BOARD AGENDA

There were no items for the next agenda.

9. CLOSED SESSION

At 8:45 p.m., the Board recessed into closed session for the purpose conference with Labor Negotiator. Mr. O'Bryan announced those who would be attending: Bob Latchaw, Executive Director - Human Resources. Mr. O'Bryan announced that the Board would not meet regarding Public Employee Performance Evaluation, Title: Superintendent.

10. ADJOURNMENT

At 9:15 p.m., the Board reconvened. There were no announcements and the meeting was adjourned.

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NEXT REGULAR MEETING: Wednesday, September 1, 2004  
7:00 p.m., Chico City Council Chambers

APPROVED:

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Board of Education

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Administration

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

4.2.1

September 1, 2004

MEMORANDUM TO: Board of Education  
FROM: Dr. Scott Brown, Superintendent  
SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<b><u>Part-Time Leave Requests for 2004/05</u></b>			
Dobbs, Timothy		2004/05	0.3 FTE Leave /(Change leave to Policy #4475 STRS Reduced Workload)
<b><u>Rescission of Leave Request for 2004/05</u></b>			
Millon, B. Lynn		2004/05	Rescind 0.2 FTE RWP Leave
<b><u>Probationary Appointment(s) 2004/05</u></b>			
Bankhead, C. Lyn	0.2 FTE Secondary	2004/05	Probationary Appointment
Barnes, Laurie	0.2 FTE Elementary	2004/05	Probationary Appointment
Boyer, Susan	0.2 FTE Special Education	2004/05	Probationary Appointment
Carr, Christina	1.0 FTE Special Education	2004/05	Probationary Appointment
Ellis, Amanda	0.3 FTE Counselor	2004/05	Probationary Appointment
Gale, Samantha	1.0 FTE Secondary	2004/05	Probationary Appointment
Leen Candais	1.0 FTE Elementary	2004/05 (Effective 9/7/04)	Probationary Appointment
McFadden, Vicky	0.6 FTE Secondary	2004/05	Probationary Appointment
McFadden, Vicky	0.4 FTE Secondary	2004/05 (Effective 8/30/04)	Probationary Appointment
Nichols-Davis, Correen	0.8 FTE Secondary	2004/05	Probationary Appointment
Niles, Paul	0.1 FTE Secondary	2004/05	Probationary Appointment
Parker, Ryan	1.0 FTE Special Education	2004/05	Probationary Appointment
Payne-Lourenco, Vickie	0.6 FTE Secondary	2004/05	Probationary Appointment
Pierce, Jnana	0.4 FTE Secondary	2004/05	Probationary Appointment
Sheridan, Erica	0.2 FTE Elementary	2004/05	Probationary Appointment
Small, Cathy	0.5 FTE Elementary	2004/05	Probationary Appointment
Wisdom, Kevin	0.6 FTE Secondary	2004/05	Probationary Appointment
<b><u>Temporary Appointment(s) 2004/05</u></b>			
Ball, Cynthia	0.15 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Brooks, Michael	1.0 FTE Secondary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Bruhn, David	1.0 FTE Secondary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Burton, Beth	0.4 FTE Secondary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment

## Page 2 Certificated Human Resources Actions (continued) September 1, 2004

Dunsmoor, Jeanine	0.4 FTE Secondary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment/ Increase to 1.0 FTE
Gervasi, Katy	1.0 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Knox, Marlo	0.5 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Matzinger, Catherine	0.2 FTE Speech Therapist	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
McLearn, Janelle	0.2 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment/ Increase to 1.0 FTE
Old, Mary	0.2 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Sagers, Patricia	0.2 FTE School Nurse	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Sarrett, M. Kathy	0.75 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment (based on Waiver)
Seymour, Kimberly	0.5 FTE Special Education	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Sorenson, Brenda	0.16 FTE Special Education	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Triplett, Vickie	0.1 FTE Elementary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Waddell, Amy	1.0 FTE Secondary	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
Weigel, Michelle	0.4 FTE Secondary-Japanese	1 <sup>st</sup> Semester 2004/05	Temporary Appointment
von der Mehden, Alan	1.0 FTE Secondary Home Econ.	1 <sup>st</sup> Semester 2004/05	Temporary Appointment (based on Waiver)

**Retirements/Resignations**

Walker, Barbara	06/01/04	Retirement
Wilson, Mark	08/12/04	Resignation

jm  
8/26/04

**CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928-5999**

September 1, 2004

**MEMORANDUM TO:** Board of Education

**FROM:** Scott Brown, Superintendent

**SUBJECT:** Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<b><u>Appointments</u></b>			
Briggs, Deborah	IPS-Visually Impaired/PVHS/6.0	08/17/04	Program Transfer from BCOE/ Special Education
Conlan, Amy	IPS-Healthcare/LCC/6.0	08/20/04	New Position/ Special Education
Cullen, Beverly	IA-Elementary/Forest Ranch/ 1.5	08/17/04	New Position/ Categorical Funds
Diaz-Hanna, Brisa	IPS-Classroom/LCC/3.0	08/12/04	New Position/ Special Education
Frost, Catherine	LT IA-Elementary/Partridge/1.5	08/17-12/19/04	New Limited Term Position/ Categorical Funds
George, Rhonda	IA-Special Education/CAL/5.0	08/23/04	Vacated Position/ Special Education
Hausel, Sara	IPS-Classroom/LCC/3.0	08/03/04	Vacated Position/ Special Education
Jackson, Joel	Campus Supervisor/MJHS/8	08/17/04	Vacated Position
Lange, Suzanne	IPS-Visually Impaired/CHS/6.0	08/17/04	Program Transfer from BCOE/ Special Education
Nava, Ana	Bicultural Liaison/Parkview/5.4	08/17/04	New Position/ Grant Funds
O'Neill, Sandra	IPS-Healthcare/Parkview/3.0	08/20/04	New Position/ Special Education
Runnells, Marina	Campus Supervisor/MJHS/1.0	08/17/04	Vacated Position
VanBuskirk, Peter	Prov Fiscal Services Mgr/Business Office/ 8.0	08/24/04	Provisional Appt During Recruitment
Yates, Elsie	Cafeteria Assistant/Chapman/2.0	08/17/04	New Position
<b><u>Re-employ from Layoff</u></b>			
Miller, Cherise	IA-Sr Elementary Guidance/Chapman/3.0	08/30/04	Vacated Position/ Categorical Funds
<b><u>Transfer w/Increased Hours</u></b>			
Gall, Suzanne	IPS-Healthcare/PVHS/7.0	08/20/04	New Position/ Special Education
Gudgeon, Richard	School Bus Driver-T1/Transportation/6.0	08/17/04	Vacated Position
Paul, Valerie	IPS-Classroom/Loma Vista/6.0	08/17/04	Vacated Position/ Special Education
Schell, Hollie	IPS-Healthcare/CHS/5.5	08/17/04	Vacated Position/ Special Education
<b><u>Leave of Absence</u></b>			
Bradlyn, Carob	IPS-Classroom/CHS/3.0	08/17-09/03/04	Per CBA 5.12

Layoff to Re-employment

Dunbar, Roxie	Parent Liaison & Classroom Aide/LCC/8 & 2.5	09/07/04	Lack of Funds/ Categorical Funds
Mitchell, Angela	Parent Clerical Aide/LCC/2.0	09/07/04	Lack of Funds/ Categorical Funds

Resigned Only Position Listed

Conlan, Amy	IPS-Classroom/Citrus/6.0	08/19/04	Voluntary Resignation
Gall, Suzanne	IPS-Classroom/PVHS/6.0	08/19/04	Voluntary Resignation
Gudgeon, Richard	School Bus Driver-T1/Transportation/5.9	08/16/04	Voluntary Resignation
Paul, Valerie	IPS-Classroom/PVHS/3.5	08/16/04	Voluntary Resignation
Schell, Hollie	IPS-Classroom/Loma Vista/2.0	08/16/04	Voluntary Resignation
Schell, Hollie	IPS-Healthcare/Loma Vista/4.0	08/16/04	Voluntary Resignation
Stewart-Reiblein, Katherin	IPS-Classroom/LCC/3.0	08/02/04	Corrected Effective Date

Resignation/Termination

Courtain, Cynthia	IA-Elementary/McManus/3.0	08/16/04	Voluntary Resignation
Diaz-Hanna, Brisa	IPS-Classroom/LCC/3.0	08/17/04	Voluntary Resignation
Haley, Brooke	IPS-Classroom/BJHS/4.0	08/16/04	Voluntary Resignation
Latchaw, Robert	Executive Director-Human Resources/ HR/8.0	09/03/04	Voluntary Resignation
Lorentzen, James	Custodian/Citrus/8.0	09/08/04	Voluntary Resignation
Nieto, Michaelene	IPS-Classroom/Parkview & Loma Vista/3.0 & 2.0	08/26/04	Voluntary Resignation
Rafter, Patricia	Accounting Technician/Facilities/8.0	08/13/04	GH Retirement
Stroud, Tristan	IPS-Classroom/Citrus/4.0	08/12/04	Voluntary Resignation
Trueman, Jennifer	Parent Classroom & Clerical Aide/ Parkview/5.0 & 1.0	08/22/04	Voluntary Resignation

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL JAY PARTRIDGE

CLUB OR ORGANIZATION JAY PARTRIDGE

ADVISOR ROD STONE

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY FIELD TRIP FUNDS

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)  
 Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
 Major: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ 10,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) RED APPLE COOKIE DOUGH

- Class I - A project or series of activities that will be restricted to a school's student and parent population.
- Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):  
BEGINNING 9/15/04 ENDING 11/25/04

LOCATION JAY PARTRIDGE

NUMBER OF STUDENTS TO BE INVOLVED 400

RECOMMENDED

Date 8/17/04 Student Officer's Signature (if applicable) [Signature]

Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date 8/17/04 Director of Activity Signature (if applicable) [Signature]

Date 8-18-04 Principal's Signature [Signature]  
Assistant Superintendent's Signature [Signature]

Approval		Recommend
Minor		Major
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>

Date - Approved by Board of Education

cc: Advisor  
Principal

**RECEIVED**  
**AUG 12 2004**

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

INSTRUCTIONAL SUPPORT SERVICES

**FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Sierra View

CLUB OR ORGANIZATION S PTA

ADVISOR Karan Belmonte

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Book + Supplies for classrooms + library

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
 Major: Estimated Gross \$ 9,000  
Estimated Net \$ 6,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Book Fair

- Class I - A project or series of activities that will be restricted to a school's student and parent population.
- Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING March 8, 2005 ENDING March 13, 2005

LOCATION Sierra View School

NUMBER OF STUDENTS TO BE INVOLVED 650 APROX

RECOMMENDED

Date 8-12-04 Student Officer's Signature (if applicable) Karan O. Belmonte  
 Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date \_\_\_\_\_ Director of Activity Signature (if applicable) D. Aldred  
 Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_

Date 8-16-04 Assistant Superintendent's Signature W. Alan Ayres

Approval		Recommend
Minor	Major	
Yes	No	Yes
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date - Approved by Board of Education \_\_\_\_\_

cc: Advisor  
Principal

**RECEIVED**  
**AUG 12 2004**

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

**FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Sierra View Elementary

CLUB OR ORGANIZATION PTA

ADVISOR Karan Belmonte

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Track Maintenance + campus beautification

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[ ] Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
[ ] Major: Estimated Gross \$ 32,000 Estimated Net \$ 12,800

NATURE OF PROJECT/ACTIVITY (i.e., car wash) catalog sale

[ ] Class I - A project or series of activities that will be restricted to a school's student and parent population.

Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 9-14-04 ENDING 9-28-04

LOCATION Sierra View Elementary + Community

NUMBER OF STUDENTS TO BE INVOLVED 650 APPROX.

RECOMMENDED

Date 8-12-04 Student Officer's Signature (if applicable) Karan O. Belmonte  
Date \_\_\_\_\_ Advisor's Signature \_\_\_\_\_

Date \_\_\_\_\_ Director of Activity Signature (if applicable) D. Aldred  
Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_

Date 8-16-04 Assistant Superintendent's Signature [Signature]  
Date \_\_\_\_\_ Assistant Superintendent's Signature \_\_\_\_\_

Approval      Recommend  
    Minor      Major  
Yes    No      Yes  
[ ]    [ ]      [ ]

Date - Approved by Board of Education \_\_\_\_\_

cc:    Advisor  
      Principal



**RECEIVED**  
**AUG 12 2004**

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

~~INSTRUCTIONAL SUPPORT SERVICES~~

**FUND RAISING REQUEST**

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Sierra View School

CLUB OR ORGANIZATION PTA

ADVISOR Karan Belmonte

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY PTA Projects + Activities i.e. Book Buddies, Popsicles, Library maint.

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)  
 Minor: Estimated Gross \$ \_\_\_\_\_ Estimated Net \$ \_\_\_\_\_  
 Major: Estimated Gross \$ 12,000  
Estimated Net \$ 8,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) carnival

- Class I - A project or series of activities that will be restricted to a school's student and parent population.
- Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):  
BEGINNING May 13, 2005 ENDING May 13, 2005

LOCATION Sierra View School

NUMBER OF STUDENTS TO BE INVOLVED 650 APPROX

RECOMMENDED

Date	Student Officer's Signature (if applicable)
<u>8-12-04</u>	<u>Karan O. Belmonte</u>
Date	Advisor's Signature

Date	Director of Activity Signature (if applicable)
	<u>D. Alfred</u>
Date	Principal's Signature

Date	Assistant Superintendent's Signature
<u>8-16-04</u>	<u>W. Alan Stephen</u>

Approval	Recommend
<u>Minor</u>	<u>Major</u>
Yes No	Yes
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>

Date - Approved by Board of Education

cc: Advisor  
Principal

AUG 13 2004

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(916) 891-3000

INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_  
FROM: David Wemp  
SUBJECT: Major Field Trip Request

Date: 11 Aug 04  
School/Dept. Chico HS / Ag Dept

GENERAL INFORMATION

Request is for 4 students / FFA  
(grade/class/group)

to Louisville, Kentucky and Washington DC  
(destination)

for National FFA Convention Trip  
(description of activity)

on 27 Oct - 3 Nov 04  
(dates) (times) (dates) (times)

Rationale for Trip: Attend the National FFA Convention and Washington DC trip  
organized state trip - Air, bus PV to & from Airport

Transportation: Private cars X Bus \_\_\_\_\_ Other Air

EXPENSES

\*Estimated expenses:

- FEES \$ 6200
- SUBSTITUTE COST \$ 450
- MEALS \$ \_\_\_\_\_
- LODGING \$ included
- TRANSPORTATION \$ 300
- OTHER COST \$ \_\_\_\_\_
- ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:
 

# <u>Ag Dept</u>	\$ <u>2250</u>
# <u>FFA Parent Boosters</u>	\$ <u>5200</u>

STATUS

David Wemp Dept Chair 11 Aug 04  
Requesting Party Date

[Signature] 8/13/04  Recommend  Not Recommend  
Site Principal Date

[Signature] 8-16-04  Recommend  Not Recommend  
Director of Educational Services Date

Board Action \_\_\_\_\_ Date \_\_\_\_\_  Approve  Not Approve

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(916) 891-3000

AUG 13 2004

INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 11 Aug 04  
FROM: David Wemp School/Dept. Chico HS / Ag Dept  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for 10 Students / FFA (grade/class/group)  
 to Fresno (destination)  
 for State FFA Leadership Conference (description of activity)  
 on 14 April - 19 April 05 (dates) (times) (dates) (times)  
 Rationale for Trip: State FFA Leadership Conference and Contests  
 Transportation: Private cars X parent & school transport Bus \_\_\_\_\_ Other Van

EXPENSES

\*Estimated expenses:  
 • FEES \$ 1000 • SUBSTITUTE COST \$ 400 • MEALS \$ \_\_\_\_\_  
 • LODGING \$ \_\_\_\_\_ • TRANSPORTATION \$ 300 • OTHER COST \$ \_\_\_\_\_  
 • ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:  
 # Ag Dept \$ 400 700  
 # FFA & Parent Boosters \$ 1000

STATUS

David Wemp Dept Chair 11 Aug 04  
 Requesting Party Date  
[Signature] 8/13/04  Recommend  Not Recommend  
 Site Principal Date  
[Signature] 8/13/04  Recommend  Not Recommend  
 Director of Educational Services Date  
 \_\_\_\_\_  Approve  Not Approve  
 Board Action Date

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AUG 24 2004

INSTRUCTIONAL SUPPORT SERVICES

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

4.11

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 7/12/04  
FROM: Metzger / Pope / Persson School/Dept.: Chico High ACT  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for ACT Presentation Team  
(grade/class/group)

to Long Beach for National Service-Learning Conference  
(destination) (description of activity)

from March 16, 2005, 7 am to March 19, 2005, 11 pm  
(dates) (times) (dates) (times)

Rationale for Trip: Students to present and work (video highlights) at national service-learning conference

Student/Teacher/Parent Ratio: 10:1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Other \_\_\_\_\_  
Charter Bus (Name) Mt. Lassen Transit

EXPENSES

\*Estimated Expenses: for teacher chaperones; students pay own costs. <sup>5 teachers x 3 days</sup>

• FEES \$ 1200 • SUBSTITUTE COST \$ 1200 • MEALS \$ 750  
• LODGING \$ 1080 • TRANSPORTATION \$ 300 • OTHER COST \$ —

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:  
# Partnership Academies \$ 4130.  
# \_\_\_\_\_ \$ \_\_\_\_\_

STATUS

Lin Metzger  
Requesting Party \_\_\_\_\_ Date 7/12/04  Recommend  Not Recommended

Lin Hambo  
Site Principal \_\_\_\_\_ Date 8/11/04  Recommend  Not Recommended

Kelli Salen  
Director of Educational Services \_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

Board Action \_\_\_\_\_ Date \_\_\_\_\_

CHICO UNIFIED SCHOOL DISTRICT

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1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

AUG 24 2004

INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 7/12/04  
FROM: Metzger/Pope/person School/Dept.: Chico High ACT  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for ACT Presentation Team  
(grade/class/group)

to San Francisco for Calif. School Boards Conference  
(destination) (description of activity)

from Dec. 1 3 pm to Dec. 2 5 p.m.  
(dates) (times) (dates) (times)

Rationale for Trip: Students to present a session at Calif. School Boards Association Conference.

Student/Teacher/Parent Ratio: 10:1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Other \_\_\_\_\_  
Charter Bus (Name) Mt. Lassen Transit

EXPENSES

\*Estimated Expenses: for teacher chaperones; students pay own costs

• FEES \$ 0 • SUBSTITUTE COST \$ 240 • MEALS \$ 150  
• LODGING \$ 300 • TRANSPORTATION \$ — • OTHER COST \$ —

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:  
# Partnership Academies \$ 690.  
# \_\_\_\_\_ \$ \_\_\_\_\_

STATUS

Liz Metzger Requesting Party Date 7/12/04  
Jim Houlton Site/Principal Date 7/12/04  Recommend  Not Recommended  
Willie Staley Director of Educational Services Date 8/24/04  Recommend  Not Recommended  
Board Action \_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

RECEIVED

AUG 24 2004  
INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 7/12/04  
FROM: Metzger / Pope / Persson School/Dept.: Chico High ACT  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for ACT Presentation Team  
(grade/class/group)

to Anaheim for Partnership Academies and Educating for Careers Conf.  
(destination) (description of activity)

from Feb. 12 3 pm to Feb. 15 8 p.m.  
(dates) (times) (dates) (times)

Rationale for Trip: Students to present a session at Educating for Careers conference.

Student/Teacher/Parent Ratio: 10-1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Other \_\_\_\_\_  
Charter Bus (Name) Mt. Lassen Transit

EXPENSES

\*Estimated Expenses: for teacher chaperones, 5 teachers x 3 days

• FEES \$ 800 • SUBSTITUTE COST \$ 1200 • MEALS \$ 750  
• LODGING \$ 1080 • TRANSPORTATION \$ 300 • OTHER COST \$ —

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:  
# Partnership Academies \$ 4130  
# \_\_\_\_\_ \$ \_\_\_\_\_

STATUS

Lea Moberg Requesting Party Date 7/12/04

Jim Taylor Site Principal Date 7/12/04  Recommend  Not Recommended

Billie Jolley Director of Educational Services Date 8-24-04  Recommend  Not Recommended

\_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

Board Action \_\_\_\_\_ Date \_\_\_\_\_

## English Language Acquisition Program

### Application for Funding, Fiscal Year 2004-05

*(Please complete this application form according to the instructions on page 4 of this document.)*

#### Part I: Local Educational Agency (LEA) Information

Name of LEA **Chico Unified School District**

County/District CODE **04-61424**

School Code (Charter School Applications Only)

Mailing Address of LEA's Main Office **1163 East 7<sup>th</sup> Street**

City **Chico** State **California** Zip Code **95928-5999**

Program Director Name **Janet Brinson**

Title **Director, Categorical Programs**

Telephone Number **(530) 891-3000 x 105**

FAX Number **(530) 891-3220**

E-mail Address **jbrinson@chicousd.org**

#### Part II: Student Data

1. Enter by grade level, the number of English Learners enrolled in grades four to eight, inclusive, as reported on the March 2004 Language Census (R30-LC).

Grade Level	4	5	6	7	8	Total
Number of English Learners	<b>130</b>	<b>135</b>	<b>131</b>	<b>140</b>	<b>138</b>	<b>674</b>

2. List all schools participating in the English Language Acquisition Program (ELAP).

For each school, enter the number of English Learners in grades four through eight in Column 2. Enter each school's TOTAL enrollment (English Learners and non-English Learners in ALL grades K-12) in column 3.

**Important: English Learner totals for Items 1 and 2 must be the same.**

Name of School	Number of English learners in Grades 4 to 8	Total Enrollment in School
Chico Junior High	165	791 6-8
Bidwell Elementary	79	860 6-8
Chapman Elementary	78	435 k-6
Citrus Elementary	63	438 k-6
Parkview Elementary	62	478 k-6
John McManus Elementary	54	520 k-6
Hank Marsh Junior High	47	679 6-8
Rosedale Elementary	43	366 k-6
Jay Partridge Elementary	22	367 k-6
Emma Wilson Elementary	14	672 k-6
Marigold Elementary	13	505 k-6
Little Chico Creek Elementary	11	551 k-6
Shasta Elementary	7	534 k-6
Sierra View Elementary	5	601 k-6
Neal Dow Elementary	4	456 k-6
Nord Elementary	4	56 k-6
Hooker Oak Elementary	3	433 k-6
<b>ENTER COLUMN TOTALS</b>	<b>674</b>	<b>8742</b>



### Part III: Certifications and Signatures

Pursuant to *Education Code* Section 404, local education agencies that choose to participate must certify that they will do all of the following:

1. Conduct academic assessments of English learners to ensure appropriate placement of those pupils. The assessments shall include:
  - (a) Initial assessment of English learners to determine their English proficiency level.
  - (b) Ongoing assessment conducted at least annually to ensure accurate placement of English learners, to communicate progress, and to provide formative assessment information to refine the program. Assessment measures shall include, but are not limited to, the state Standardized Testing and Reporting (STAR) program required by *Education Code* Section 60640, unless a pupil is exempted by law, and the California English Language Development Test (CELDT) developed pursuant to *Education Code* Section 60810.
2. Provide a program for English language development (ELD) instruction to assist pupils in progressing upward through the proficiency levels established by the ELD standards adopted by the State Board of Education pursuant to *Education Code* Section 60811. The program shall include structured immersion instruction to be provided for English learners, such as specially designed academic instruction in English and sheltered English strategies, to ensure access by English language learners to the core curriculum, unless the local educational agency has obtained a waiver pursuant to *Education Code* Section 310.
3. Provide supplemental instructional support, such as intersession, before- and after-school opportunities or summer school, to provide English learners with continuing ELD instruction. These opportunities are to supplement the regular school program and may include, but are not limited to, newcomer centers, tutorial support, mentors, or any other program that meets the objectives of the program established pursuant to this chapter. Academic support services needed to provide these opportunities may be funded by this program.
4. Coordinate services and funding sources available to English learners, including, but not limited to, community-based English tutoring programs established pursuant to Article 4 (commencing with Section 315) of Chapter 3 of Part 1 of the *Education Code*, programs for at-risk youth, after-school, intersession, and summer school programs, reading programs established pursuant to Chapter 16 (commencing with Section 53025) of Part 28 of the *Education Code*, and any available federal funds. The local educational agency shall also certify that it integrates adult community-based tutoring resources with the program established pursuant to this chapter.

### ACCEPTANCE OF CONDITIONS

I HEREBY CERTIFY THAT I HAVE READ THE CONDITIONS CONTAINED IN THIS DOCUMENT AND AGREE TO COMPLY WITH ALL REQUIREMENTS AS A CONDITION OF FUNDING.

Chico Unified School District  
Name of LEA

\_\_\_\_\_  
Signature of Superintendent or Designee

Dr. Scott Brown  
Printed Name

Superintendent  
Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Presiding Officer of Governing Board or Designee

Steve O'Brien  
Printed Name

Board President  
Title

\_\_\_\_\_  
Date of Approval by Board of Education

## ENGLISH LANGUAGE ACQUISITION PROGRAM

### Application Instructions

#### Part I: Local Educational Agency (LEA) Information

Enter the name of the LEA (school district, county office, or charter school), county number (two digits), and district code (five digits). A charter school submitting its own application should also enter the school code (seven digits). Enter the complete mailing address of the LEA's main office. Also enter the name and contact information for the staff member at the LEA who is designated as the director of the English Language Acquisition Program (the person responsible for directing the program, not a clerical or business office employee).

#### Part II: Student Data

1. Enter, by grade level, the number of English learners in grades four to eight, inclusive, as reported by your LEA on the March 2004 Language Census (R30-LC).
2. List all schools participating in ELAP. For each school, enter the number of English learners in grades four to eight, inclusive, in Column 2. Enter each school's TOTAL enrollment (English learners and non-English learners) in ALL grades (K-12) in column 3. Attach additional sheets if necessary.

Important: English learner totals for items 1 and 2 must be the same.

#### Part III: Certifications and Signatures

The LEA, as a requirement for funding, must certify that the agency will abide by all pertinent statutory and regulatory requirements. The LEA must also guarantee that the information contained in the application is complete and correct. The applicant also agrees to implement the English Language Acquisition Program and expend funds as indicated in the application for funding.

To document these certifications, the signature of the superintendent or designee and the signature of the presiding officer of the governing board or designee must be affixed to Part III (page 3) of the application.

For assistance with this application and other administrative or fiscal matters, please contact Pamela Lucas, Analyst, Language Policy and Leadership Office, at (916) 319-0610 or by e-mail at [plucas@cde.ca.gov](mailto:plucas@cde.ca.gov). For information about the English Language Acquisition Program, contact Miguel Navarrete, Consultant, at (916) 319-0269 or by e-mail at [mnavarre@cde.ca.gov](mailto:mnavarre@cde.ca.gov); or visit our Web site at <http://www.cde.ca.gov/sp/el/ii/>.

Mail the original application to the address below, postmarked no later than **October 15, 2004**:

California Department of Education  
Language Policy and Leadership Office  
Attention: Pamela Lucas, Analyst  
1430 N Street, Suite 4309  
Sacramento, CA 95814-5901

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

**CONSULTANT AGREEMENT**

*Please read instructions on back before completing this form.*

Name of Person or Firm Furnishing the Contracted Services: Butte County Department of Behavioral Health  
Payee (Make Check Payable to): Butte County Department of Behavioral Health  
Street/PO Box: 109 Parmac Rd. #1  
City/State/Zip: Chico, CA 95926  
Phone: 530-891-2891  
Payee Social Security or Taxpayer I.D. #: 94-6000-506

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:  
Butte County Department of Behavioral Health will provide Friday Night Live at FVHS, and Club Live at Marsh Junior High, as ongoing prevention programs.


For the above services, District will pay Consultant as follows (complete applicable areas):

\$ \_\_\_\_\_ per day/hour for \_\_\_\_\_ days/hours OR \$ 5,493.60 per activity/performance 2,746.80 per site  
\$ \_\_\_\_\_ additional expenses (describe) \_\_\_\_\_

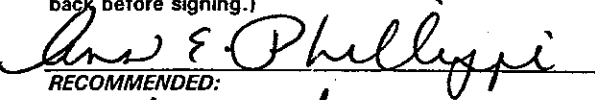
TOTAL AMOUNT NOT TO EXCEED \$ 5,493.60

This agreement will be in effect from 9/1/04 to 6/30/05

ACCOUNT(S) TO BE CHARGED 01-6650-0-1110-3110-740 50% TUPE Middle School  
01-6670-1-1110-3110-740 50% TUPE High School

 for Bradford R. Luz PhD  
Signature of Consultant (Please read terms & conditions on back before signing.)

8/23/04  
Date

  
RECOMMENDED:  
Signature of Originating Administrator

8/23/04  
Date

  
APPROVED:  
Signature of District Administrator

8-24-04  
Date

**Authorization for Payment**

- A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

\_\_\_\_\_  
Signature of Originating Administrator  
(Same as RECOMMENDED signature line above.)

\_\_\_\_\_  
Date

**Routing Instructions:**  
White - Contract file  
Pink - Accounts Payable  
Yellow - Accounts Payable  
Goldenrod - Originator

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

**CONSULTANT AGREEMENT**

*Please read instructions on back before completing this form.*

Name of Person or Firm Furnishing the Contracted Services: Love and Logic Institute  
Payee (Make Check Payable to): Kristan Leatherman  
Street/PO Box: 4 Whitehall Place  
City/State/Zip: Chico, CA 95928  
Phone: 879-9126  
Payee Social Security or Taxpayer I.D. #: 217-64-3217

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:

Completion of the "Inservice on the 9 Essential Skills for a Love + Logic Classroom" started last year. Love + Logic is a discipline management presented by a trained facilitator  
(See Attachment)

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ 300<sup>00</sup> per 1 day/hour for 5 days/hours OR \$ 1500<sup>00</sup> per activity/performance  
\$ \_\_\_\_\_ additional expenses (describe) \_\_\_\_\_

TOTAL AMOUNT NOT TO EXCEED \$ 1500<sup>00</sup>

This agreement will be in effect from 8/31/04 to 1-31-05

ACCOUNT(S) TO BE CHARGED 01-7250-0-1110-1000-280 SBCP

Kristan Leatherman 8/5/04  
Signature of Consultant (Please read terms & conditions on back before signing.) Date

D. Aldred 7/30/04  
RECOMMENDED: Signature of Originating Administrator Date

[Signature] 8-19-04  
APPROVED: Signature of District Administrator Date

**Authorization for Payment**

- A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

\_\_\_\_\_  
Signature of Originating Administrator Date  
(Same as RECOMMENDED signature line above.)

**Routing Instructions:**  
White - Contract file  
Pink - Accounts Payable  
Yellow - Accounts Payable  
Goldenrod - Originator

## Attachment A-1

The Love & Logic workshop addresses low stress strategies to deal with the everyday challenges of educating our students. There are 9 components to this workshop. The first 4 were addressed last spring (03/04 school year). The remaining 5 will be addressed this year.

See attached Consultant Agreement for the first part of the workshop held last year.

# REQUEST FOR TEXTBOOK APPROVAL

Page 1 of 3

Department: English Course: English II/English I Grade Level: 11-12  
 Contact Person: Zack Kinchebe Campus: Chico High School

\*\*\*Please include six copies of the text or instructional materials when submitting this form.\*\*\*

**A. New Adoption**

**1. Proposed Text**

Title: Measuring Up  
 Edition/# of Pages: 266  
 Author: Diane Miller  
 Publisher: People's Publishing Group  
 Copyright Date: 2004  
 Current List Price: \$8.95

Material is on the California Legal Compliance List?  YES  NO

2. Approximately how many classes will be using this text? 2

How many copies of the text will be purchased? 80

3. List other districts using this text: LA Unified, Clovis Unified, Antelope Valley Unified

4. List other textbooks considered in the selection and their current list price:

- California Reading Review \$11.40
- Mastering California English Language Arts Standards \$13.75

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?	✓				
2. How well does the material align with California State Standards?	✓				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	✓				
4. How well does material employ a variety of pedagogical methods of instruction?		✓			
5. How well are the assessment tools linked to the content and instructional methodology?	✓				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?			✓		
7. How well does the material provide for the needs of English language learners?			✓		
8. How appropriate are the supplementary materials in supporting the effective use of the text?		✓			
9. To what degree does the teacher resource material provide support and guidance?		✓			
10. Classify the ease of use of the teachers' manual?		✓			

CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL

6. Is supplementary material available for the adoption?  YES  NO  
Is it necessary for instructional purposes?  YES  NO

If yes, why?

What costs are involved?

\_\_\_\_\_

\_\_\_\_\_

7. Textbook previously used

Title:

*D*

Author:

\_\_\_\_\_

Publisher:

\_\_\_\_\_

Copyright Date:

\_\_\_\_\_

a. Date of initial adoption: \_\_\_\_\_

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

*This text is for a new course.*

REQUEST FOR TEXTBOOK APPROVAL

Page 3 of 3

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

7-14-04

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

8-5-04

Oakdale High School Department Chairperson

Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

7/20/04

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

7/20/04

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date



REQUEST FOR TEXTBOOK APPROVAL

Page 3 of 3

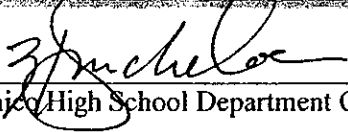
**STEP 1 - DISTRICT OFFICE APPROVAL**

Review by CUSD Director of Curriculum

Date

*ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.*

**STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK**



Chico High School Department Chairperson

7-12-04

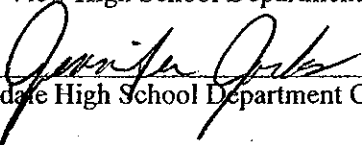
Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

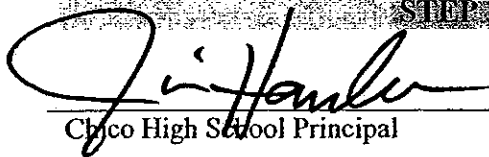


Oakdale High School Department Chairperson

7/26/04

Date

**STEP 3 - CAMPUS PRINCIPAL APPROVAL**



Chico High School Principal

7/20/04

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date



Oakdale High School Principal

7/26/04

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

REQUEST FOR TEXTBOOK APPROVAL

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

REQUEST FOR TEXTBOOK APPROVAL

Page 1 of 3

Department: ENGLISH Course: Various core English courses Grade Level: 9-12  
 Contact Person: Zack Kincheloe Campus: Chico High School

\*\*\*Please include six copies of the text or instructional materials when submitting this form.\*\*\*

A. New Adoption

1. Proposed Text

Title: \_\_\_\_\_  
 Edition/# of Pages: \_\_\_\_\_  
 Author: \_\_\_\_\_  
 Publisher: \_\_\_\_\_  
 Copyright Date: \_\_\_\_\_  
 Current List Price: \_\_\_\_\_

} Please see attached descriptions

Material is on the California Legal Compliance List?  YES  NO

2. Approximately how many classes will be using this text? one course per title  
 How many copies of the text will be purchased? Varies according to need
3. List other districts using this text: \_\_\_\_\_
4. List other textbooks considered in the selection and their current list price: \_\_\_\_\_

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?	✓				
2. How well does the material align with California State Standards?	✓				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	✓				
4. How well does material employ a variety of pedagogical methods of instruction?	N/A				
5. How well are the assessment tools linked to the content and instructional methodology?	N/A				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?	N/A				
7. How well does the material provide for the needs of English language learners?	N/A				
8. How appropriate are the supplementary materials in supporting the effective use of the text?	N/A				
9. To what degree does the teacher resource material provide support and guidance?	N/A				
10. Classify the ease of use of the teachers' manual?	N/A				

REQUEST FOR TEXTBOOK APPROVAL

Page 3 of 3

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

REQUEST FOR TEXTBOOK APPROVAL

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chicago High School Department Chairperson

Date

7-14-04

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

7/26/04

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chicago High School Principal

Date

7/20/04

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

7/24/04

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

REQUEST FOR TEXTBOOK APPROVAL

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

Title	Edition/# of pages	Author	Publisher	Copyright Date	Current List Price
Invisible Man	624	Ellison	Random	2002	\$19.95
Miser	39	Moliere	Dramatists	1982	\$5.95
East of Eden	601	Steinbeck	Penguin	1952	\$16.00
1984	268	Orwell	Signet	1950	\$6.95
Lupita Manana	190	Patricia Beatty	Harper	1981	\$4.95
Heart of Darkness	178	Conrad	Bantam	1910	\$4.95
Les Miserables	520	Hugo	Pocket Books	1964	\$5.95
A Summer Life	150	Soto	Bantam	1991	\$4.99

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928  
(530) 891-3000

**RESOLUTION NO. 916-04**

Whereas, the governing board of Chico Unified School District, in order to comply with the requirements of *Education Code* sections 60119 and 60422 (b) held a public hearing on September 1, 2004; and

Whereas, the local governing board provided at least ten days notice of public hearing posted in at least three places within the district that stated the time, place and purpose of the hearing; and

Whereas, the local governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing; and

Whereas information provided at the public hearing and to the local governing board at the public meeting detailed that sufficient textbooks and instructional materials in all subjects consistent with the cycles and content of the curriculum frameworks were provided to all students in the district/charter school/county office of education; now, therefore, be it

Resolved that for the 2004-05 school year, the Chico Unified School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

---

**Adopted this 1st day of September, 2004**

Ayes:  
Noes:  
Abstentions:  
Absent:

---

Board President

---

Secretary/Clerk



CHICO UNIFIED SCHOOL DISTRICT  
 1163 EAST SEVENTH STREET  
 CHICO, CA 95928  
 (530) 891-3000

**RESOLUTION NO. 916-04**

**Certification of Provision of Standards-Aligned Instructional Materials**

The local governing board of the Chico Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5* Section 9531.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5* Section 9531. Standards maps submitted by publishers under *Education Code* Section 60451 were used in this review.

Certification was approved by the local governing board at a public meeting held on September 1, 2004.

---

Adopted this 1st day of September, 2004

Ayes:  
 Noes:  
 Abstentions:  
 Absent:

---

Board President

---

Secretary/Clerk

**RESOLUTION NO. 917-04**

**RESOLUTION OF THE  
CHICO UNIFIED SCHOOL DISTRICT  
APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION  
AND DELIVERY OF THE GROUND LEASE, THE FACILITIES LEASE,  
THE TRUST AGREEMENT, AND THE CERTIFICATE PURCHASE AGREEMENT;  
APPROVING AND AUTHORIZING THE DISTRIBUTION OF THE OFFICIAL  
STATEMENT; AUTHORIZING THE SALE OF CERTIFICATES OF  
PARTICIPATION; AND AUTHORIZING CERTAIN ADDITIONAL ACTIONS**

**WHEREAS**, the Chico Unified School District, a school district duly organized and existing under and pursuant to the Constitution and laws of the State of California (the "District"), is authorized under provisions of the Constitution and laws of the State of California to lease and improve real property, buildings, equipment, and facilities as the District may determine is necessary or proper;

**WHEREAS**, the District wishes to finance the acquisition and implementation of certain capital projects and associated costs (the "Facilities") through the execution, sale and delivery of certificates of participation (the "Certificates");

**WHEREAS**, the following documents and proposed agreements relating to the execution and delivery of the Certificates, which are incorporated herein by reference, have been presented to the District for its review and approval:

1. The Ground Lease by and between the District and Chico Unified Schools Financing Corporation (the "Corporation");
2. The Facilities Lease by and between the Corporation and the District;
3. The Trust Agreement by and between the Corporation, the District, and a bank or trust company to be selected by the District as trustee (the "Trustee");
4. The Certificate Purchase Agreement to be dated its date of execution by and between the District, the Corporation, and the underwriter or underwriters to be selected by the District; and
5. The Official Statement relating to the Certificates;

**WHEREAS**, the District expects to pay certain expenditures in connection with the acquisition of the Facilities prior to the execution and delivery of the Certificates;

**WHEREAS**, in order to obtain favorable treatment of expenditures of proceeds of the Certificates used to reimburse the District's prior expenditures, Treasury Regulations section 1.150-2 requires the District to declare its reasonable official intent to reimburse such prior expenditures with proceeds of its obligations; and

**WHEREAS**, it appears to the District that the authorization, approval, execution, and delivery of the agreements and documents described above or contemplated thereby or incidental thereto and the execution and delivery of the Certificates in accordance with the Trust Agreement are desirable and in the best interests of the District.

**NOW, THEREFORE, BE IT RESOLVED**, by the District as follows:

**Section 1. Recitals.** This District finds and determines that all of the above recitals are true and correct.

**Section 2. Authorization of Officers to Execute and Deliver Documents.** The District hereby authorizes and directs the President, Vice President, and/or Clerk of the Board and/or the Superintendent and/or Assistant Superintendent, Business Services of the District (the "Designated Officer or Officers"), for and in the name of and on behalf of the District, to approve, execute, and deliver the following agreements and documents:

- a. the Ground Lease;
- b. the Facilities Lease;
- c. the Trust Agreement;
- d. the Certificate Purchase Agreement; and
- e. the Official Statement

in substantially the form presented to this meeting, which agreements and documents are hereby approved, with such changes, insertions, revisions, corrections, or amendments as shall be approved by the officers executing the agreements for the District, and the execution of the foregoing by a Designated Officer or Officers shall constitute conclusive evidence of such officer's or officers' and the District's approval of any such changes, insertions, revisions, corrections, or amendments to the respective forms of agreements and documents presented to this meeting. The date, respective principal amounts of each maturity, the interest rates, interest payment dates, denominations, form, registration privileges, place or places of payment, terms of redemption, and other terms of the Certificates shall be as provided in the Trust Agreement, as finally executed. The execution of the Certificate Purchase Agreement shall be subject to the further conditions set forth in Section 3 below.

**Section 3. Authorization of Sale.** The District hereby authorizes the sale of not to exceed \$3,300,000 principal amount of Certificates. The Superintendent and/or the Assistant Superintendent, Business Services, or either of them, are hereby authorized and directed to negotiate with an underwriter to be named (the "Underwriter") the final terms of the sale and its timing, provided that the true interest cost of the financing does not exceed 8.000%.

**Section 4. Distribution of Official Statement.** The District hereby authorizes and directs the Designated Officers to cause to be distributed through the Underwriter copies of the Official Statement in preliminary form to persons who may be interested in the purchase of the Certificates and to deliver copies of the final Official Statement to all purchasers of the Certificates. The District hereby authorizes and directs the Superintendent or the Assistant Superintendent, Business Services of the District, or designee, to deliver to the Underwriters a certificate to the effect that the District deems the preliminary Official Statement, in the form approved by the Superintendent or the Assistant Superintendent, Business Services of the District, to be final and complete as of its date.

**Section 5. Authorization to File Notice to the Butte County Superintendent of Schools.** The Superintendent or the Assistant Superintendent, Business Services of the District, or designee, are hereby authorized to deliver Notices of Approval of Execution and Delivery of Certificates of Participation, in substantially the form set forth in *Exhibit A* hereto, to the Butte County Superintendent of Schools, in accordance with California Education Code section 17150.

**Section 6. Authorization to Hire Trustee.** The Superintendent or the Assistant Superintendent, Business Services is hereby authorized and directed to engage the services of the Trustee for the Certificates, and to execute and deliver an agreement for such services for and in the name and on behalf of the District.

**Section 7. Special Counsel.** The law firm of Kronick, Moskovitz, Tiedemann & Girard, a Professional Corporation, is hereby retained as special counsel to the District with respect to the Certificates.

**Section 8. General Authorization.** The Designated Officers and other officers of the District are hereby authorized and directed jointly and severally, for and in the name of and on behalf of the District, to execute and deliver any and all documents, to do any and all things and take any and all actions that may be necessary or advisable, in their discretion, in order to consummate the sale, execution, and delivery of the Certificates and to effect the purposes of this Resolution. All actions heretofore taken by officers, employees, and agents of this District that are in conformity with the purposes and intent of this Resolution are hereby approved, confirmed, and ratified.

**Section 9. Filing of Documents with Minutes.** The Secretary of the Board of Education of the District is hereby directed to file copies of the aforementioned documents with the minutes of this meeting.

**Section 10. Official Intent to Reimburse Expenditures.** The District hereby declares its official intent to use the proceeds of the Certificates to reimburse the District for its prior expenditures relating to the Facilities. The foregoing statement is a declaration of official intent that is made under and only for the purpose of establishing compliance with the requirements of Treasury Regulations section 1.150-2.

**Section 11. Effective Date.** This Resolution shall take effect immediately upon its adoption.

**APPROVED, PASSED, AND ADOPTED** on September 1, 2004, by the following vote:

AYES: \_\_\_\_\_  
 NOES: \_\_\_\_\_  
 ABSENT: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_

---

President, Board of Education  
 Chico Unified School District

**ATTEST:**

---

Secretary of the Board of Education  
 Chico Unified School District

**EXHIBIT A****NOTICE OF APPROVAL OF EXECUTION AND DELIVERY  
OF CERTIFICATES OF PARTICIPATION**

**To:** JERRY McGUIRE  
BUTTE COUNTY SUPERINTENDENT OF SCHOOLS  
25 COUNTY CENTER DRIVE  
OROVILLE, CA 95695

DAVE HOUSER  
BUTTE COUNTY AUDITOR-CONTROLLER  
25 COUNTY CENTER DRIVE  
OROVILLE, CA 95695

**From:** SCOTT BROWN, SUPERINTENDENT  
CHICO UNIFIED SCHOOL DISTRICT

**Date:** \_\_\_\_\_, 2004

**Re:** NOTICE OF APPROVAL OF EXECUTION AND DELIVERY OF  
CERTIFICATES OF PARTICIPATION (in accordance with CALIFORNIA  
EDUCATION CODE SECTION 17150)

---

On September 1, 2004, the Chico Unified School District (the "District") adopted a resolution that approves the execution and delivery of certificates of participation (the "Certificates"). I have enclosed a copy of the District's Resolution with this letter. I have also enclosed, in accordance with Education Code Section 17150, (1) a repayment schedule for the District's obligations represented by the Certificates, and (2) evidence of the District's ability to repay its obligations represented by the Certificates.

If you have any questions or comments, please give me a call.

**Enclosures:**

Resolution No. \_\_\_\_\_ (certified copy)  
Exhibit A - Repayment Schedule  
Exhibit B - Evidence of District's ability to repay

**EXHIBIT A**  
**NOTICE OF APPROVAL OF EXECUTION AND DELIVERY**  
**OF CERTIFICATES OF PARTICIPATION**

Repayment Schedule

**EXHIBIT B**  
**NOTICE OF APPROVAL OF EXECUTION AND DELIVERY**  
**OF CERTIFICATES OF PARTICIPATION**

Evidence of District's Ability to Pay



**CHICO UNIFIED SCHOOLS FINANCING CORPORATION**

**RESOLUTION NO. 918-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CHICO UNIFIED SCHOOLS FINANCING CORPORATION  
APPROVING THE FORM OF AND AUTHORIZING  
THE EXECUTION AND DELIVERY OF  
THE GROUND LEASE, THE FACILITIES LEASE, THE TRUST AGREEMENT,  
THE CERTIFICATE PURCHASE AGREEMENT, THE OFFICIAL  
STATEMENT, AND AUTHORIZING ADDITIONAL ACTIONS  
RELATING TO CERTIFICATES OF PARTICIPATION**

**WHEREAS**, a non-profit corporation has been established for the purpose of assisting in the financing of facilities for public schools within the Chico Unified School District known as the Chico Unified Schools Financing Corporation (the "Corporation"); and

**WHEREAS**, the Corporation and the Chico Unified School District (the "District") desire to enter into a lease transaction for the purpose of facilitating the financing of the acquisition and implementation of certain capital projects (the "Facilities").

**NOW, THEREFORE**, it is hereby resolved by the Board of Directors of the Corporation as follows:

1. The Ground Lease, between the District and the Corporation dated as of September 1, 2004, in substantially the form submitted to this meeting, be and it is hereby approved, and the proper officers of this Corporation be and they are hereby authorized to execute and deliver such Ground Lease in the name and on behalf of this Corporation and to approve, with the consent of the District, any additions to or changes in the form of the Ground Lease subsequent to this meeting which they may deem necessary or desirable, their approval of such additions or changes to be conclusively evidence by their execution of such Ground Lease so added to or changed.

2. The Facilities Lease, between the District and Corporation dated as of September 1, 2004 in substantially the form submitted to this meeting, be and it is hereby approved, and the proper officers of this Corporation be and they are hereby authorized to execute and deliver such Facilities Lease in the name and on behalf of this Corporation and to approve, with the consent of the District, any additions to or changes in the form of the Facilities Lease subsequent to this meeting which they may deem necessary or desirable, their approval of such additions or changes to be conclusively evidenced by their execution of such Facilities Lease so added to or changed.

3. The Trust Agreement between the District, the Corporation, and the Trustee dated as of September 1, 2004, in substantially the form submitted to this meeting, be and it is hereby approved, and the proper officers of this Corporation be and they are hereby authorized to execute and deliver such Trust Agreement in the name and on behalf of this Corporation and to approve, with the consent of the District, any additions to or changes in the form of the Trust Agreement subsequent to this meeting which they may deem necessary or desirable, their approval of such additions or changes to be conclusively evidenced by their execution of such Trust Agreement so added to or changed.

4. The Preliminary Official Statement, in substantially the form submitted to this meeting, be and it is hereby approved.

5. The Certificate Purchase Agreement, in substantially the form submitted to this meeting, by and it is hereby approved, and the proper officers of this Corporation be and they are hereby authorized to execute and deliver such Certificate Purchase Agreement in the name and on behalf of this Corporation and to approve, with the consent of the District, any additions to or changes in the form of Certificate Purchase Agreement subsequent to this meeting which they may deem necessary or desirable, their approval of such additions or changes to be conclusively evidenced by their execution of such Trust Agreement so added to or changed.

6. The Secretary of this Corporation be and is hereby directed to file copies of the aforementioned documents with the minutes of this meeting.

7. The officers of this Corporation be and they are hereby authorized and directed, jointly and severally, in the name and on behalf of the Corporation, to cause to be sold, executed, and delivered said Certificates and any and all certificates, agreements, and other documents, including but not limited to a signature certificate, a "no litigation" certificate, and a "no arbitrage" certificate, and to take any and all steps which they might deem necessary or appropriate in order to consummate the lawful sale and delivery of said Certificates of Participation.

8. The District is hereby authorized to finalize the preparation of a Preliminary Official Statement and, based thereon, prepare an Official Statement relating to the Certificates, to be issued in connection with the offering and sale of the Certificates. The President, or his or her designee, is hereby authorized and directed to execute and deliver the Official Statement on behalf of the Corporation.

The foregoing Resolution was duly passed at a meeting of the Board of Directors of the Chico Unified Schools Financing Corporation held on September 1, 2004, by the following roll call vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Secretary, Chico Unified Schools Financing Corporation